



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

SEP 17 1997

Paul Williams, Treasurer
American Collectors Association,
Inc. ACPAC
4040 W. 70th Street
Minneapolis, MN 55435

Identification Number: C00034785

Reference: Mid-Year Report (1/1/97-6/30/97)

Dear Mr. Williams:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule A of your report discloses \$9,300 in in-kind contributions to your committee from individuals. Please be advised that in addition to disclosing in-kind contributions as a receipt on Schedule A, the value of the in-kind contributions must be added to the operating expenditures total on Line 21(b), in order to avoid inflating the cash-on-hand amount. 11 CFR §104.13(a)(2) Please amend your report by itemizing the in-kind contributions on Schedule B, supporting Line 21(b) of the Detailed Summary Page.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

J.F. Andre
Reports Analyst
Reports Analysis Division

